

**Colorado Secure Savings Board**  
**DRAFT Meeting Minutes**  
**August 26, 2019**

**Board called to order at 9:00am**

*In attendance:*

Amy McGarrity  
Carolyn Paul  
Kameron Haake  
Mike Kotlarczyk  
Pete Turner  
Quentin Leighty  
Rich Jones  
Treasurer Dave Young

Excused: Sean Wood

*Additional Attendees:*

Mike Kotlarczyk, Assistant Attorney General  
Leah Marvin-Riley, Policy and Communications Director, Dept. of the Treasury  
Tara Larwick, State Purchasing

The roll was called. Treasurer Young announced that the discussion of the RFP will need to be an executive session, listeners will need to leave the room or hang up the phone while the Board discusses the bids.

Treasurer Young - need to approve the minutes from the last few meetings. Will do this moving forward. Any amendments or edits to last week's minutes? Amy - 3rd page Carolyn is missing an "r."

Dave - I ask for a motion to approve the minutes from 7/31/19

Carolyn - so moved

Amy - second

Dave - All in favor say "aye" - minutes are approved unanimously with Sean excused.

Dave - I would like to introduce Tara Larwick, from state purchasing. Tara is joining us as we get into the details. Mike is helping on the AG side. I'll defer to Tara to talk about the evaluation methodology.

Tara - I'm here to help facilitate, not make a decision for the Board. Hopefully you've had a chance to read the RFPs. We don't use weighted #s because it's too subjective. We use colors instead. We can't evaluate outside of anything we already asked for. What we'll do is go around the room and talk about each vendor at a time. I'll collect your score and comments and if answers are very different we'll figure out the best way to move forward. Any questions?

Amy - when do we check references and who? We can wait until after his meeting and it should be staff.

Rich - are we able to go back and ask them questions.

Tara - yes we can go back and ask questions as long as we ask everyone the same thing. Need to make sure they are fair and equitable.

Dave - any other questions? (no) Ok, let's jump into the discussion. First we'll need to move into executive session. At this time, I move pursuant to section 24-6-402(3)(a)(III) of the Colorado Revised Statutes to adjourn the public portion of this meeting of the Colorado Secure Savings Plan Board and to reconvene in executive session for the purpose of discussing, both among the Board and with the applicants, the proposals submitted to the Board in response to the request for proposals issued by this Board.

Quentin - 2nd

Dave - let's call the vote, all those in favor say "aye." The motion passes unanimously with Sean excused.

**The Board went into executive session at 9:20am**

**The Board voted unanimously to leave executive session at 10:45am.**

Dave - I open it up to public comment

David at AARP - will look over minutes and let us know if he has questions.

Dave - let's review the additional meeting minutes and approve them. Any amendments for 7/24/19?

No comments. Any amendments for 7/17/19 minutes?

Quentin - First national bank on page 1.

Quentin - if you weren't there should you abstain from approving the minutes?

Mike - yes.

Dave - I ask for a motion to approve the minutes from 7/24/19 and 7/17/19

Amy - so moved

Demetrius - second

5 yes, Pete, Kameron, Sean, Carolyn excused, Quentin abstain.

Meeting adjourned at 10:53am